

Provo City Library Board of Directors

Notice of Meeting Wednesday, May 11, 2022 4:00 p.m.

The regular meeting for the Provo City Library Board is held in Room 204, the Library Board Room at the Provo City Library at Academy Square 550 North University Avenue, Provo, Utah.

MINUTES

I. **Welcome – Chairperson**

- A. Approval of Minutes. Motion to approve minutes, seconded, and passed. There were some grammatical errors that will be fixed prior to posting of the approved minutes.
- B. Board Member's Reports

II. **Library Director's Report – Gene Nelson**

- A. Calendar Items for Board. Gene reported on recent programs at the library, including the Teen Author Panel and the Children's Book Festival with Molly Idle that was a huge success. We also held a very successful book sale in the courtyard.

III. **Action Items**

- A. Proposed Budget for 2022-2023. Gene and Carla showed a PowerPoint presentation that is our proposed budget for the new fiscal year. This same budget was presented to City Council for approval. It is very similar to last year's budget, with an increase in personnel wages, including a 5% cost of living increase for all full-time staff. We are also spending slightly more on digital materials this year due to demand. The chairperson motioned to approved the budget, it was seconded and passed.
- B. Elimination of Computer Passes and Internet Charge. Carla Gordon, as head of the Adult/Teen reference, proposed that we eliminate computer pass fees for patrons wishing to use the library's public internet computers. We had been charging \$1 for 4 hours on the computer, and we just haven't seen as much demand, and there are always computers available so we don't need to limit the use. A motion was seconded and

passed to eliminate computer fees and change our computer pass policies.

IV. **Discussion Items**

- A. ILL Policy - Board Training. Our Interlibrary Loan program is paid for with a grant from the State Library and is a way for us to ask other libraries around the country to loan us items that we do not have in our collection when patron request them.
- B. Director Recruitment and Replacement. Gene Nelson gave an overview of what the hiring process for the new director will be. The job will be posted by the city to receive applications, a subcommittee of the board will conduct interviews and recommend their pick to the board at a June meeting on the 29th. The board will then vote and ratify the subcommittee's pick of the new library director.

Next Meeting:

- Wednesday, June 29, 2022 at 4:00 p.m.